

CITY AND COUNTY OF SWANSEA

MINUTES OF THE SWANSEA PUBLIC SERVICES BOARD - CORE GROUP

HELD AT CABINET CONFERENCE ROOM, GUILDHALL, SWANSEA ON THURSDAY, 17 AUGUST 2017 AT 3.00 PM

PRESENT:

Amanda Carr, Swansea Council for Voluntary Service
Jan Curtice, Mid & West Wales Fire & Rescue Service
Martyn Evans, Natural Resources Wales
Sian Harrop-Griffiths, ABMU LHB
Chris Sivers, Swansea Council
Gail Smith, Mid & West Wales Fire & Rescue Service
Rob Stewart, Leader of the Council
Roger Thomas, Mid & West Wales Fire & Rescue Service

Apologies for Absence

Dyfed Alsop, Welsh Government
Mick Crennell, Mid & West Wales Fire & Rescue Service
Andrew Davies, ABMU LHB
Phil Roberts, Chief Executive, Swansea Council

1 **UPDATE ON THE WELL BEING PLAN.**

Chris Sivers, Director of People provided an overview of progress to date and conclude Phase One of the Local Well-being Plan development.

The report from Netherwood Sustainable Futures had been received which outlined the details from the 3 workshops undertaken.

The report identified 10 key themes and sets out recommendations for the development of objectives.

She outlined the average scores assessing to what extent collective action adds value to each theme, paying particular attention to the top 4 highest scoring items.

Each theme had then been reassessed to ensure it represented collective rather than individual organisational efforts whereby consensus emerged around variations on the objectives listed below:

Ageing Well – To make Swansea a great place to age well;

Early Years – To ensure a good start in life for all children;

Working with Nature – To enhance biodiversity and reduce our carbon footprint;

Strong Communities – To empower communities promoting pride and belonging.

It was also noted that **City Deal** represented significant opportunities for change, however the theme was not felt to meet the criteria to be adopted as an objective, it

was widely agreed that the programme's projects represented a cross cutting theme impacting several Local Well-being Objectives. The Joint Committee would consider this item once it had been established.

The Future Generations Commissioner's representatives were required to meet with the leadership following agreement of the Well-being Objectives. As the Swansea Public Services Board was set up differently from other PSB's, clarification would need to be sought as to the term "Leadership". Chris Sivers would clarify this point, however it was suggested that if required they be invited to the next Partnership Group meeting scheduled for 19 September 2017.

The group then discussed the differences between:

- Organisational Lead – Role Description
- Project Lead – Role Description
- Objective Lead – Role Description

As all members of the Core Group were not present, this would be followed up with an email by Chris Sivers.

Due to timescales, CS suggested that final sign off of the objectives be undertaken via email circulation – all agreed to this.

Previously, the group had discussed the setting up of a Communications Group to manage the consultation process. All agreed that the CCS Communications Team would manage the process on a "Hub and Spoke" basis. Sian Harrog-Griffiths would also liaise with her Communications Team for clarification on their requirements.

AGREED that:

- 1) The report be agreed;
- 2) CS to finalise the final objectives and descriptive titles;
- 3) The nature of interaction and date for leadership to engage with the Commissioner's Office be agreed;
- 4) Each organisation designate an Organisational Lead as outlined in 3.6 of the report and if appropriate Project Leads and Objective Leads as outlined in 3.8 & 3.9 of the report to ensure that partners are able to fully engage in the development of the Well-being Plan;
- 5) The rescheduling of 2018 meetings to effectively facilitate clearance of the Well-being Plan be agreed.

2 SWANSEA PSBS WELL-BEING OBJECTIVES: PROGRESS SO FAR REPORT.

A brief report had been drafted by Dr Alan Netherwood of Netherwood Sustainable Futures to support Swansea Public Services Board in their selection of objectives for their Well-being Plan in response to the Well-being of Future Generations Act (Wales) 2015 (WFG Act). It provided an overview of work undertaken by partners in three workshops during June and July 2017 and a synthesis and brief analysis of the material emerging from these workshops. NSF provided support to City & County of Swansea to plan, deliver and report on these workshops.

This item was discussed in conjunction with agenda item 2.

3 **UPDATE ON PSB PRIORITIES 2016/17:**

The Sponsor for each of the four Priority Working Groups updated the Group on progress on their PSB priority projects:

Chris Sivers provided updates on:

- **Ageing Well**

Dementia Friendly Communities

All local PSB core members had achieved the BSI standard and officially recognised by the Alzheimers Society as working towards being Dementia Friendly.

Around 7500 public sector staff in Swansea are Dementia Friends, including over 1100 Council staff.

Making Every Contact Count

Mid & West Wales Fire & Rescue Service are the lead – this is progressing well.

Age Friendly City Centre

Highlighted the work with Young Firefighters, CADR and local community members in Cwmrhydyceirw to test the Age Friendly Community resources out.

Expansion of Local Area Co-ordination

4 posts had now been agreed and the recruitment process had commenced. Funding had been secured from Housing Associations in Swansea.

Increased Awareness of Falls Prevention

Falls prevention was included as a key theme in the Making Every Contact Count initiative and makes explicit links to the Steady on, Stay Safe campaign.

The issue of 'pooled funds' was discussed and Martyn Evans mentioned grant money that may be available next April – further details to be expected around Christmas time.

- **Domestic Abuse**

Key 3 Project

Relatively new project, however the TOR and membership had been established. An Information Sharing Protocol was in the process of being finalised. Consultation

had taken place together with Key 3 and Pathway training. 'Ask & Act' training would be delivered in the near future.

The Key 3 worker had attended a number of Key 3 agencies at Drop-in Sessions to offer support to service users in the other areas of need. The worker was looking at expanding these sessions to make them regular events to enable her to be more visible and known to service users.

- **Good Start in Life**

CS mentioned an exemplar project commissioned by the GP Penderi Network to support families and their young children outside Flying Start areas with a focus on improving parenting skills and collaboration between the Health Board and the Local Authority across the ABMU footprint to develop Speech and Language services in the Early years.

- **Economic Development / City Centre**

Councillor Rob Stewart stated that the demolition of Oceana was now complete, however there were additional buildings behind the site that were also to be demolished. Cabinet had agreed in principle to commence the Kingsway works in September and public realms work would commence prior to and following Christmas in relation to re-routing traffic through the City Centre.

Work on the business case for the **City Deal** would commence once the joint committee was in place.

- **City Centre Wellness Centre**

Sian Harrop Griffiths updated the group that IBI consulting group had presented its recommendations to the multi-agency steering group on 15 August.

Potential sites had been reduced from 6 to 3 - further details could be provided to the Planning Group.

RESOLVED that all updates be noted.

4 **FOR INFORMATION REPORTS:**

1. Minutes of PSB Core Group meeting 15 June 2017
2. Minutes of PSB Partnership Group meeting 18 July 2017

RESOLVED that the Minutes of the above meetings be signed and approved as a true record.

5 **ANY OTHER BUSINESS.**

Martyn Evans commented on the Natural Resources Wales presentation that would be provided to the next meeting and asked for all members to ensure they responded meaningfully to the item in order to achieve the best outcomes.

The meeting ended at 3.43 pm

CHAIR